

Montgomery Township
REORGANIZATION MEETING
1220 Cush Creek Road, Cherry Tree, PA 15724-7728
Monday, January 06, 2025

The Montgomery Township Supervisors held their meeting to reorganize on Monday, January 06, 2025 at 7:00 p.m. in the township building.

Supervisors present: William M. Burba, Edward Freno and Kevin Penrose

Visitors: None

Call to Order: Bill called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Dissolution of the Board: Bill motioned to dissolve the old board, second Ed, Carried

Election of Temporary Officers: Bill motioned to appoint Kevin as Temporary Chairman, second Ed. Ed motioned to appoint Paula as Temporary Secretary, second Kevin, Bill Abstained due to spousal relationship.

APPOINTMENT OF OTHER OFFICERS:

Chairman: Kevin motioned to appoint Bill, second, Ed

Vice-Chairman: Bill motioned to appoint Ed, second Kevin.

Secretary Treasurer: Ed motioned to retain Paula Burba, second Kevin; Bill abstained from voting due to spousal relationship.

Assistant Secretary/Treasurer: Bill motioned to appoint Ed Freno, second Kevin.

Road Master: Ed motioned to appoint all three supervisors as Road Master, second Kevin, carried.

Regional Emergency Management Coordinator: Ed motioned to retain James Hopkins III and Cody Mumau as Regional Emergency Management Coordinator and Co-Coordinator, second Kevin, Carried

Chairman of the Vacancy Board: Ed motioned to retain Gordon Ford as Chairman of the Vacancy Board, second by Bill, carried.

MEETINGS

Monthly Meetings: Kevin motioned to set the monthly meeting date as the second Wednesday of the month with all meetings starting at 7:00 p.m. at the Township Building, second Ed, carried.

APPOINTMENT OF REPRESENTATIVES – CONTACTS– FIRMS:

Engineering Firm: Bill motioned to designate Keller Engineers as the township engineer for 2025, second Ed, Carried.

Depository: Ed motioned to designate First Commonwealth Bank as the Depository for 2025, second by Kevin, carried.

Solicitor: Ed motioned to retain Wayne Kablack as Solicitor, second by Kevin, carried.

CPA/Auditors: Ed motioned to have the elected Auditor's audit the 2024 books, second by Kevin, Carried.

Right-to-Know Officer: Ed motioned to retain Paula Burba as the Right-to-Know-Officer second by Kevin, Bill abstained due to spousal relationship.

NEICECA Representative: Ed motioned to eliminate having a representative since we all attend the meetings, second Kevin, carried.

CDL Contact: Bill motioned to appoint Ed Freno as the CDL Contact, second Kevin.

BONDS

Treasurer's Bond: Ed motioned to keep the Treasurer's bond at \$900,000.00, second Kevin, Bill abstained due to spousal relationship.

RESOLUTIONS

ACT 32: Ed motioned to adopt the Resolution 01-2025 appointing Purchase Line School District and its representatives as the designated Tax Collection Committee Voting Delegate, second Kevin, carried.

Right-to-Know Resolution: Ed motioned to adopt Resolution #02-2025 second Kevin, Carried.

Bill Payment Resolution: Ed motioned to adopt Resolution #03-2025 which specifies which bills can be paid between meetings second Kevin, Bill abstained due to spousal relationship.

Hire Employees Outside of Meeting Resolution: Ed motioned to adopt Resolution #04-2025 outlining the procedure to hire an employee outside of a meeting, second Kevin.

CALL OUT LIST

Emergency Management Call-Out List: Ed motioned to keep the call out list the same as last year's listing the three supervisors then Wayne Wright, second Kevin, Carried.

WAGES:

Heavy Equipment Operator and CDL Drivers/ Light Equipment Operators Wage Scale: Kevin motioned to set the wage scale at \$15.00- \$18.50 an hour and to increase the heavy equipment operators and CDL drivers/light equipment operator's wages from \$17.00 an hour to \$18.00 an hour starting with the next pay period, second Ed, Carried.

Laborer Wage Scale: Bill motioned to set the wage scale at \$12.00 - \$17.00 per hour, and to increase their wages from \$15.50 to \$16.50 an hour starting with the next pay period, second Kevin, Carried. Ed

Secretary/Treasurer Salary: Ed motioned to increase the salary from \$17,500.00 a year to \$19,584.00, second Kevin which brings her hourly rate to \$17.00 per hour based on 96 hours per month. Bill abstained due to spousal relationship.

Secretary Training Wage: Ed motioned supported by Kevin to increase the wage to \$17.00 per hour if the secretary would resign and have to train a new secretary, Bill abstained due to spousal relationship.

Tax Collectors Wage: The rate was set at 7% at the November 2024 Monthly Meeting.

PAY PERIODS.

Ed motioned to keep the pay periods bi-weekly, second Kevin, Carried.

Signatures on Checks: Bill motioned to continue using two signatures on checks second Kevin, Carried.

ADVERTISING

Ed motioned that all Advertisements required by the Township Code are to be placed in the newspaper and published according to the Code, second Kevin, Carried.

RECOMMEND TO THE AUDITORS:

Working Supervisors Wage: Bill motioned to ask the Auditors that the wage be increased \$1.00 per hour so the supervisors continue to make more than the employees, second Ed, Carried.

Assistant Secretary/Treasurer Wage: Bill motioned the wage remain at \$25.00 per meeting, second Kevin, Carried.

Compensated for Attending Mandatory Meetings: Kevin motioned to ask the Auditors that the Supervisors compensation for attending mandatory meetings remain at \$50.00, second Ed, carried.

DONATIONS:

Ed motioned, supported by Kevin, to make a \$300.00 donation to each of the following; Indiana County Humane Society, ICCAP, Alice Paul House, Visiting Nurse Association of Indiana Co, Indiana County Wreaths for Veterans and Home Nursing Agency, Motion Carried.

AGREEMENTS:

Costars: Ed motioned to renew the agreements with Co-Stars and the Trading Services Agreement with Banks, Grant and Green Townships and Glen Campbell and Cherry Tree Boroughs second Kevin, carried.

PERMITS

Local Delivery Permits: Bill motioned that the price will remain at \$100.00 for both shallow and Deep Wells, second by Kevin, Carried.

Road Inspection Fee: Bill motioned that the price for Road Inspection Fee remain at \$75.00, second Ed, carried.

Mileage Rate: The IRS has set the 2025 rate at \$0.70 per mile.

Annual Dues for PA State Tax Collectors Association: Ed motioned to pay the annual dues, second Kevin, Carried.

After the Reorganization Meeting was over, the Board of Supervisors held their Regular Monthly Meeting for January.

Public Comment (Limited to Agenda Items): None

Request to be on Agenda: None

Correspondence: Received a Christmas card from Tri County Transportation and a gift basket which was given to the employees to enjoy. Received a Christmas Card for Keller Engineering and Windber Stone, LLC.

Minutes: Ed motioned supported by Kevin to accept the December 2024 Minutes, Carried.

Amend the 2024 November Treasury Report: Ed motioned to amend the report, second Kevin, Bill abstained.

Treasury Report: Ed motioned supported by Kevin to accept the December 2024 Treasury Report, Bill abstained.

Payment of Bills: Kevin motioned supported by Ed to pay the bills, Carried.

Old Business

Update New Building: The application has been submitted and Letters of Support from Representative Brian Smith and Senator Joe Pitman were given.

Update Emergency Medical Services: There will be a meeting at Homer City High School Auditorium on January 29th and 30th to provide insight to what has been put together so far and an Ordinance is to be published in the paper. The Supervisors agreed that the 29th will work for all of them.

Update Emergency Reporting Email: Jennifer McMakin has an email in place, it is damagemontgomerytp@gmail.com. Jim Hopkins is working with Jennifer to have a form automatically come up so the needed information can be obtained. Jennifer offered to handle the damage reporting email for the township at no additional cost. She will have it send a notification to her phone so she can then check and send the information to Jim and Cody. Ed motioned to have Jennifer handle the emails, second Kevin, carried.

Burn Ordinance: Bill motioned not to do anything with this at this time, second Kevin, motion carried.

New Business:

Resolution to Dispose of Records: Ed motioned to dispose of the records listed, second Kevin, Bill abstained.

Joining OMNI Partnership: Ed motioned not to get involved, second Kevin, carried.

Liquid Fuels Audit 1/01/2022 to December 31, 2023: The audit has been received and there were no issues reported.

Cherry Tree Police Report: An officer was not present to read the report. The report stated that Officers conducted traffic details, checked on open and closed businesses, conducted traffic detail with school bus pick-ups, conducted speed enforcement along 286. Two traffic stops had been made and Officers had been dispatched to Mountain View Drive for a mental health issue. A total of 50 hours had been worked at a cost of \$2,000.00

Announcements:

Food Pick Up: Tuesday, January 14, 2025

Next Meeting: February 12, 2025 at 7:00 p.m. at the Township Building located at 1220 Cush Creek Road, Cherry Tree, PA 15724.

Auditor's Reorganization Meeting: Tomorrow, Tuesday, January 07, 2025 at 7:30 pm at the Township 1220 Cush Creek Road, Cherry Tree, PA 15724

Public Comment: None

Adjournment:

Being no further business motion to adjourn made by Kevin, supported by Ed, Carried.

Respectfully Submitted,

Paula Burba

Paula Burba, Secretary