

Montgomery Township
REORGANIZATION MEETING

1220 Cush Creek Road, Cherry Tree, PA 15724-7728
Tuesday, January 02, 2024

The Montgomery Township Supervisors held their meeting to reorganize on Tuesday, January 02, 2024 at 7:00 p.m. in the township building.

Supervisors present: William M. Burba, Edward Freno and Kevin Penrose

Visitors: Diane Ford – Township Auditor.

Call to Order: Bill called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Dissolution of the Board: Bill motioned to dissolve the old board, second Kevin,

Election of Temporary Officers: Bill motioned to appoint Kevin as Temporary Chairman, second Kevin. Kevin motioned to appoint Bill as Temporary Secretary, second Bill,

APPOINTMENT OF OTHER OFFICERS:

Chairman: Kevin motioned to appoint Bill, second, Bill.

Vice-Chairman: Bill motioned to appoint Ed, second Kevin.

Secretary Treasurer: Ed motioned to retain Paula Burba, second Kevin; Bill abstained from voting due to spousal relationship.

Assistant Secretary/Treasurer: Bill motioned to appoint Ed Freno, second Kevin.

Road Master: Bill motioned to appoint all three supervisors as Road Master, second Kevin, carried.

Regional Emergency Management Coordinator: Bill motioned to retain James Hopkins III as Regional Emergency Management Coordinator, second Kevin,

Chairman of the Vacancy Board: Kevin motioned to retain Gordon Ford as Chairman of the Vacancy Board, second by Bill.

WORKING SUPERVISORS

Bill motioned to appoint all three supervisors as working supervisors, second Kevin.

MEETINGS

Monthly Meetings: Bill motioned to set the monthly meeting date as the second Wednesday of the month with all meetings starting at 7:00 p.m. at the Township Building, second Kevin, carried.

APPOINTMENT OF REPRESENTATIVES – CONTACTS– FIRMS:

Engineering Firm: Bill motioned to designate Keller Engineers as the township engineer for 2024, second Kevin.

Depository: Kevin motioned to designate First Commonwealth Bank as the Depository for 2024, second by Bill.

Solicitor: Bill motioned to retain Wayne Kablack as Solicitor, second by Kevin.

CPA/Auditors: Kevin motioned to have the elected Auditor's audit the 2023 books, second by Ed, Carried.

Right-to-Know Officer: Kevin motioned to retain Paula Burba as the Right-to-Know-Officer second by Ed, Bill abstained due to spousal relationship.

NEICECA Representative: Bill motioned to appoint Ed Freno as NEICECA Representative, second Kevin.

CDL Contact: Kevin motioned to appoint Ed Freno as the CDL Contact, second Bill.

BONDS

Treasurer's Bond: Kevin motioned to keep the Treasurer's bond at \$900,000.00, second Ed, Bill abstained due to spousal relationship.

RESOLUTIONS

ACT 32: Bill motioned to adopt the Resolution 01-2024 appointing Purchase Line School District and its representatives as the designated Tax Collection Committee Voting Delegate, second Kevin, carried.

Right-to-Know Resolution: Kevin motioned to adopt Resolution #02-2024 second Ed, Carried.

Bill Payment Resolution: Kevin motioned to adopt Resolution #03-2024 which specifies which bills can be paid between meetings second Kevin, Bill abstained due to spousal relationship.

Hire Employees Outside of Meeting Resolution: Bill motioned to adopt Resolution #04-2024 outlining the procedure to hire an employee outside of a meeting, second Kevin.

CALL OUT LIST

Emergency Management Call-Out List: Bill motioned to keep the call out list the same as last year's listing the three supervisors then Wayne Wright, second Kevin, Carried.

WAGES:

Heavy Equipment Operator and CDL Drivers/ Light Equipment Operators Wage Scale: Bill motioned to set the wage scale at \$15.00- \$16.25 an hour, second Kevin, Carried. Bill motioned to increase the heavy equipment operators and CDL drivers/light equipment operators wages from \$16.00 an hour to \$17.00 an hour starting with the next pay period, second Kevin, carried.

Laborer Wage Scale: Bill motioned to set the wage scale at \$12.00 - \$16.00 per hour, second Ed, Carried. Ed motioned to increase the Laborers wage from \$14.50 to \$15.50 an hour, second Kevin, carried

Secretary/Treasurer Salary: Kevin motioned to increase the salary from \$16,000.00 a year to \$17,500.00, second Ed. Bill abstained due to spousal relationship.

Secretary Training Wage: Ed motioned supported by Kevin to increase the wage to \$15.00 per hour if the secretary would resign and have to train a new secretary, Bill abstained due to spousal relationship.

Tax Collectors Wage: The rate will remain at 7%

PAY PERIODS.

Kevin motioned to keep the pay periods bi-weekly, second Ed, Carried.

Signatures on Checks: Ed motioned to continue using two signatures on checks second Kevin, Carried.

ADVERTISING

Kevin motioned that all Advertisements required by the Township Code are to be placed in the newspaper and published according to the Code, second Ed, Carried.

RECOMMEND TO THE AUDITORS:

Working Supervisors Wage: Bill motioned to ask the Auditors that the wage be increased \$1.00 per hour so the supervisors continue to make more than the employees, second Kevin, Carried.

Assistant Secretary/Treasurer Wage: Bill motioned the wage be set at \$25.00 per meeting, second Kevin, Carried.

Compensated for Attending Mandatory Meetings: Kevin motioned to ask the Auditors that the Supervisors get compensated \$50.00 for attending mandatory meetings, second Ed, carried.

DONATIONS:

Ed motioned, supported by Kevin, to make a \$300.00 donation to each of the following; Indiana County Humane Society, ICCAP, Alice Paul House, Visiting Nurse Association of Indiana Co, Indiana County Wreaths for Veterans and Home Nursing Agency, Motion Carried.

AGREEMENTS:

Costars: Ed motioned to renew all three agreements with CoStars, Trading Services and with the Cherry Tree Borough Police Department for 2024, second Kevin, carried.

PERMITS

Local Delivery Permits: Bill motioned that the price will remain at \$100.00 for both shallow and Deep Wells, second by Kevin, Carried.

Road Inspection Fee: Bill motioned to raise the Road Inspection Fee to \$75.00, second Kevin, carried.

Mileage Rate: The IRS has set the 2024 rate at \$0.67 per mile.

Annual Dues for PA State Tax Collectors Association: Bill motioned to pay the annual dues, second Ed, Carried.

After the Reorganization Meeting was over, the Board of Supervisors held their Regular Monthly Meeting for January.

Public Comment (Limited to Agenda Items): None

Request to be on Agenda: None

Correspondence: Received a Christmas card from Tri County Transportation and a gift basket which was given to the employees to enjoy. Received a Christmas Card for Keller Engineering.

Minutes: Kevin motioned supported by Ed to accept the December 2023 minutes, Carried.

Treasury Report: Ed motioned supported by Kevin to accept the December 2023 Treasury Report.

Payment of Bills: Kevin motioned supported by Ed to pay the bills, Carried.

Old Business

ATV Signs: There has not been any new information about the signs.

Real Estate Fire Tax Agreement: Received the signed copy from Commodore Volunteer Fire Company

New Business: None

Cherry Tree Police Report: Bill read the report for December 2023. Officers investigate a criminal mischief report of a broken car window, a complaint of an aggressive stray cat, followed up on complaints of ongoing drug activity at several locations and conducted patrols of open and closed businesses. They worked 50 hours for a total of \$1,800.00.

Announcements:

Food Pick Up: Tuesday, January 09, 2024

Next Meeting: February 14, 2024 at 7:00 p.m. at the Township Building located at 1220 Cush Creek Road, Cherry Tree, PA 15724.

Auditor's Reorganization Meeting: Tomorrow, Wednesday, January 03, 2024 at 7:30 pm at the Township 1220 Cush Creek Road, Cherry Tree, PA 15724

Public Comment: Diane Ford, Chairperson of the Township Auditors presented the 2023 Finalization Meeting Minutes to the Board.

Adjournment:

Being no further business motion to adjourn made by Kevin, supported by Ed, Carried.

Respectfully Submitted,



Paula Burba, Secretary