

Montgomery Township

REORGANIZATION MEETING AGENDA

1220 Cush Creek Road, Cherry Tree, PA 15724-7728

Tuesday, January 02, 2024

+ CALL TO ORDER

+ PLEDGE OF ALLEGIANCE

+ DISSOLUTION OF OLD BOARD

+ ELECTION OF TEMPORARY OFFICERS

- Chairman
- Secretary

+ ELECTION OF OFFICERS

- Chairman
- Vice Chairman

+ APPOINTMENT OF OTHER POSITIONS

- Secretary/Treasurer
- Assistant Secretary/Treasurer
- Road Master
- Regional Emergency Management Coordinator
- Chairman of the Vacancy Board

+ Working Supervisors

+ MEETINGS

- Monthly Meeting Date/Time

+ APPOINTMENT OF REPRESENTATIVES – CONTACTS - FIRMS

- Engineering Firm (2023 Keller Engineers)
- Depository (2023 First Commonwealth)
- Solicitor (2023 Wayne Kablack)
- CPA/ Elected Auditors (2023 Elected Auditors)
- Right-to-Know-Officer (2023 Paula Burba)
- NEICECA Representative (Ed Freno)
- CDL Contact (Ed Freno)

+ BONDS

- Treasurers (\$900,000.00)

✦ RESOLUTIONS

- Act 32 #01-2024(Appoints Purchase Line School as Tax Collection Committee)
- Right-To-Know #02-2024
- Bill Payment Resolution #03-2024
Any bills that become due before the next meeting, bills that include a penalty for late payment or a discount for prompt payment, bills for electric; phone; equipment fuel; heating fuel; repairs and parts for equipment and payroll checks. The Secretary has to furnish a report of all disbursements for the month to the Board of Supervisors
- Resolution to Hire Employees Outside of Meeting #04-2024

✦ EMERGENCY MANAGEMENT CALL OUT LIST

- 2023 Supervisors then Wayne Wright

✦ WAGES

- Heavy Equip Operators/CDL Drivers/Light Equipment Operators Wage Scale (2023 Scale \$15.00-\$16.25 all make \$16.00 an hour 1.25 an hour raise)
- Laborers Wage Scale (2023 Scale \$12.00-\$14.75 Wayne & Jim make \$14.50 an hour a \$1.25 an hour raise)
- Secretary/Treasurer Salary (2023 \$16,000.00 \$13.89 an hour 1.30 an hour raise)
- Secretary Training Hourly Wage (2023 \$13.00)
- Tax Collector Rate (2023 earned 7%)

✦ PAY PERIODS (Bi-weekly)

✦ REQUIRED SIGNATURES ON CHECKS (2023 Two)

✦ Advertising

- Place All Legal Ads as Required by Code Throughout the Year

✦ RECOMMEND TO THE AUDITORS

- Working Supervisors Hourly Rate (2023 Elected/Appointed Supervisors \$16.50 1.50 an hour raise)
- Assistant Secretary/Treasurer Wage (2023 \$20.00 per mtg.)



DONATIONS

(Voted to increase all to \$300.00 in 2024)

- Indiana County Humane Society (2023 \$250.00)
- ICCAP (2023 \$250.00)
- Visiting Nurse Association of Indiana Co. (2023 \$250.00)
- Alice Paul House (2023 \$250.00)
- Indiana County Wreaths for Veterans (2023 \$200.00)
- Home Nursing Agency (2023 \$200.00)



AGREEMENTS

- Costars
- Trading Services Agreement Continues Until Canceled in Writing
- Cherry Tree Borough Police Agreement



LOCAL DELIVERY PERMITS

- Fee for Permit (Shallow wells \$100.00/deep \$100.00)
- Required Signatures on Permit (Secretary as per Supervisors approval)



Road Inspection Fees

- Fee for Inspection (\$50.00)



Mileage Rate

- IRS Issued the Standard Rate for 2024 at \$0.67 cents per mile



ANNUAL DUES FOR PA STATE TAX COLLECTOR'S ASSOCIATION



Proceed to Regular Meeting Monthly

