

Montgomery Township
1220 Cush Creek Road, Cherry Tree, PA 15724-7728

Regular Monthly Meeting Minutes

Wednesday February 08, 2023

Members Present: William Burba, Kevin Penrose and Ed Freno

Members Absent: None

Others Present: Charlie Bootman, Officer Zach Kileen –Cherry Tree Borough Police Department, Diane Ford and Joanne Traxler – Township Auditors, Jan Arford and John Pittman.

Meeting Called to Order: William Burba called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Public Comment (Limited to Agenda Items): None

Request to be on Agenda: State Representative Brian Smith to speak about ATV's on Township Roads. Representative Smith's Office called and cancelled due to Representative Smith having a back injury he is rescheduled for the March meeting.

Correspondence Received the Fire Tax Report from Commodore Volunteer Fire Department. Received Thank You letters for the donations from the Alice Paul House, Home Nursing Agency, ICCAP and VNA. Received a thank you letter from Keller Engineers for retaining them as the Engineering Firm. Received a letter from ICCAP listing their Food Bank temporary warehouse address as 488 Geesey Road, Suite 15, Building B, Indiana, PA 15701. Received a letter from the Pennsylvania Department of Transportation addressing Bridge Safety Inspections.

Minutes: Ed motioned to accept the Reorganization and the January Regular Monthly Meeting Minutes, second Kevin, carried.

Treasury Report: Kevin motioned to approve the January Treasury Report, second Ed, carried.

Payment of Bills: Bill motioned to pay the bills, second Ed, carried.

Old Business:

ATV Ordinance: Bill motioned to table, second Kevin, carried.

Radios: Kevin motioned to apply for a grant ourselves if Grant Township doesn't have something ready to go by the end of February, second, Bill, carried.

New Business:

Incorrect Total General Fund Available on Treasury Report: The secretary told the Board that the Auditors caught the error. When she reconciles the accounts, she matches the figures for each account to those on the Treasury Report and then adds the balances of each account to see that it matches the ending balance of all accounts, but does not check the balance of each group thinking there was no need if the total ending balance was correct. She checked the formula on the spreadsheet and it was still correct but for some reason it was doubling the amount in the General Fund CD and when she deleted it then put it back in, the total was correct. Diane spoke with her brother-in-law who works with spreadsheets and he said a power surge could cause a glitch like this and there had

been a power outage while the secretary was working on the computer. Ed motioned to write the correct totals on the reports and initial by secretary, second Kevin, Bill abstained due to spousal relationship.

2022 Annual Audit and Financial Report: Diane presented the audit to the Board and stated everything was in order. She then presented the 2023 Reorganization Meeting Minutes. She said that the Board of Auditors voted that the Assistant Secretary/Treasurer's pay will be \$20.00 per meeting in the absence of the Secretary and that if the Secretary/Treasurer cannot perform her duties due to sickness or accident that the Assistant Secretary/Treasurer will be paid \$10.00 per hour. They requested the Secretary make some type of guide for the Assistant Secretary/Treasurer but she already has one ready.

Building for Equipment: The Supervisors will meet to look at an area to build a roof off of the building to store the hotbox and other items in to protect them from the weather. They will also check to see if they need an Engineer and Building Permit.

Resolution Recognizing April as Safe Digging Month: Bill motioned to sign Resolution 04-2023, second Kevin, Carried.

Police Report

Officer Killeen read the report for January. Patrols were conducted in all areas of the township with traffic enforcement in numerous areas. They had multiple traffic stops with no citations issued. Officers attended hearings related to criminal and traffic cases. Assisted on one medic call in Cherry Tree and one responded to and investigated a domestic disturbance in Cherry Tree. Hours worked 50 at \$36.00 per hour for a total of \$1,800.00

Announcements

Food Pick Up: February 14 2023.

Next Meeting – Wednesday, March 08, 2023, at 7:00 p.m. at the Township Building, 1220 Cush Creek Road, Cherry Tree, PA 15724.

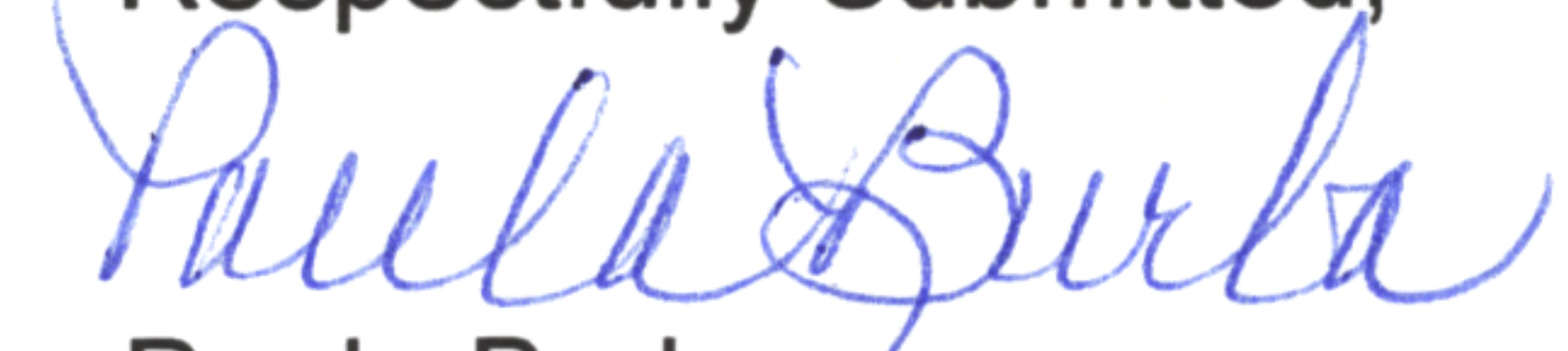
2023 Recycling Dates – March 04, April 01, April 29, June 03, August 05, September 30 and November 04. There will be no collections in May, July and October.

2023 Election Dates: May 16 and November 07, 2023.

Public Comment: John Pittman asked for a couple loads of dirt when the township starts to berm roads.

Adjournment: Kevin motioned to adjourn the meeting, second Ed, carried.

Respectfully Submitted,



Paula Burba
Secretary/Treasurer