

**Montgomery Township**  
**REORGANIZATION MEETING**  
**1220 Cush Creek Road, Cherry Tree, PA 15724-7728**  
**Tuesday, January 03, 2023**

The Montgomery Township Supervisors held their meeting to reorganize on Tuesday, January 03, 2023 at 7:00 p.m. in the township building.

**Supervisors present:** William M. Burba, Edward Freno and Kevin Penrose

**Visitors:** Diane Ford – Township Auditor.

**Call to Order:** Bill called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

**Dissolution of the Board:** Bill motioned to dissolve the old board, second Ed, Carried

**Election of Temporary Officers:** Bill motioned to appoint Kevin as Temporary Chairman, second Ed. Kevin motioned to appoint Ed as Temporary Secretary, second Bill,

**APPOINTMENT OF OTHER OFFICERS:**

**Chariman:** Kevin motioned to appoint Bill, second, Ed.

**Vice-Chairman:** Bill motioned to appoint Ed, second Kevin.

**Secretary Treasurer:** Ed motioned to retain Paula Burba, second Kevin; Bill abstained from voting due to spousal relationship.

**Assistant Secretary/Treasurer:** Bill motioned to appoint Ed Freno, second Kevin.

**Road Master:** Ed motioned to appoint all three supervisors as Road Master, second Kevin, carried.

**Regional Emergency Management Coordinator:** Ed motioned to appoint James Hopkins III as Regional Emergency Management Coordinator, second Kevin, Carried.

**Chairman of the Vacancy Board:** Kevin motioned to appoint Gordon Ford as Chairman of the Vacancy Board, second by Ed, Carried.

**MEETINGS**

**Monthly Meetings:** Ed motioned to set the monthly meeting date as the second Wednesday of the month with all meetings starting at 7:00 p.m. at the Township Building, second Kevin, carried.

**APPOINTMENT OF REPRESENTATIVES – CONTACTS– FIRMS:**

**Engineering Firm:** Ed motioned to designate Keller Engineers as the township engineer for 2023, second Bill, carried.

**Depository:** Kevin motioned to designate First Commonwealth Bank as the Depository for 2023, second by Ed, Carried.

**Solicitor:** Kevin motioned to retain Wayne Kablack as Solicitor, second by Ed, Carried.

**CPA/Auditors:** Bill motioned to have the elected Auditor’s audit the 2023 books, second by Ed, Carried.

**Right-to-Know Officer:** Ed motioned to appoint Paula Burba as the Right-to-Know-Officer by Resolution Number 03-2023, second by Kevin; Bill abstained due to spousal relationship.

**NEICECA Representative:** Bill motioned to appoint Ed Freno as NEICECA Representative, second Kevin.

**CDL Contact:** Bill motioned to appoint Ed Freno as the CDL Contact, second Kevin.

## **BONDS**

**Treasurer's Bond:** Ed motioned to keep the Treasurer's bond at \$900,000.00, second Kevin, Bill abstained due to spousal relationship.

## **RESOLUTIONS**

**ACT 32:** Ed motioned to adopt the Resolution 01-2023 appointing Purchase Line School District and its representatives as the designated Tax Collection Committee Voting Delegate, second Kevin, carried.

**Right-to=Know Resolution:** Kevin motioned to adopt Resolution #03-2023 second Ed, Carried.

**Bill Payment Resolution:** Ed motioned to adopt Resolution #02-2023 which specifies which bills can be paid between meetings second Kevin, Bill abstained due to spousal relationship.

## **CALL OUT LIST**

**Emergency Management Call-Out List:** Bill motioned to keep the call out list the same as last year's listing the three supervisors then Wayne Wright, second Kevin, Carried.

## **WAGES:**

**Heavy Equipment Operator and CDL Drivers/ Light Equipment Operators Wage Scale:** Bill motioned to set the wage scale at \$15.00- \$16.25 an hour, second Kevin, Carried.

**Laborer Wage Scale:** Bill motioned to set the wage scale at \$12.00 - \$14.75 per hour, second Kevin, Carried. Ed motioned to raise the Heavy Equipment/CDL and Light Equipment Operators wage to \$16.00 an hour which is \$1.25 and hour since the cost-of-living increase is \$1.25, and to increase the Laborers wage to 14.50 and hour, second Kevin, carried

**Secretary/Treasurer Salary:** Ed motioned to increase the salary \$1,500.00 this year, second Kevin. Bill abstained due to spousal relationship.

**Secretary Education Training Wage:** Kevin motioned supported by Ed to increase the wage to \$14.00 per hour, Bill abstained due to spousal relationship.

**Tax Collectors Wage:** The rate will remain at 7%

## **PAY PERIODS.**

Ed motioned to keep the pay periods bi-weekly, second Kevin, Carried.

**Signatures on Checks:** Kevin motioned to continue using two signatures on checks second Ed, Carried.

## **ADVERTISING**

Kevin motioned that all Advertisements required by the Township Code are to be placed in the newspaper and published according to the Code, second Ed, Carried.

## **RECOMMEND TO THE AUDITORS:**

**Working Supervisors Wage:** Kevin motioned to ask the Auditors that the wage be increased \$1.50 per hour so the supervisors continue to make more than the employees, second Ed, Carried.

**Assistant Secretary/Treasurer Wage:** Bill motioned the wage be kept at \$30.00 per hour, second Kevin, Carried.

## **DONATIONS:**

Kevin motioned, supported by Ed, to make a \$250.00 donation to each of the following; Indiana County Humane Society, ICCAP, Alice Paul House, Visiting Nurse Association of Indiana Co, and a \$200.00 to Indiana County Wreaths for Veterans and Home Nursing Agency, Motion Carried. Ed motioned that in 2024 these donations be raised to \$300.00 each, second Kevin, carried.

## **AGREEMENTS:**

**Costars:** Ed motioned to renew the Agreement with CoStars for 2023, second Kevin, carried.

**Trading Services:** This Agreement with Banks, Grant and Green Townships and Cherry Tree and Glen Campbell Boroughs remains in effective until either party decides to cancel in writing.

**Cherry Tree Borough Police Department Agreement:** This agreement was already voted on and approved at the December 14, 2022 monthly meeting.

## **PERMITS**

**Local Delivery Permits:** Ed motioned to raise the amount to \$100.00 for both shallow and Deep Wells, second by Kevin, Carried.

**Road Inspection Fee:** Bill motioned to keep the Road Inspection Fee at \$50.00, second Ed, carried.

**Mileage Rate:** The IRS has set the 2023 rate at \$0.65.5 per mile.

**Annual Dues for PA State Tax Collectors Association:** Bill motioned to pay the \$30.00 annual dues, second Ed, Carried.

After the Reorganization Meeting was over, the Board of Supervisors held their Regular Monthly Meeting for January.

**Public Comment (Limited to Agenda Items): None**

**Request to be on Agenda: None**

**Correspondence:** Received a Christmas card from Tri County Transportation and a gift basket which was given to the employees to enjoy. Received a letter from the Indiana Gazette stating that Proof of Publication will increase from \$8.00 to \$15.00. Received a letter from PSATS Unemployment Compensation Group Trust stating that the contribution Rate for 2023 will increase one-tenth of a percent. Received the Annual Report from the Alice Paul House.

**Minutes:** Ed motioned supported by Kevin to accept the December 14, 2022 minutes, Carried.

**Treasury Report:** Kevin motioned supported by Ed to accept the December 2022 Treasury Report.

**Payment of Bills:** Ed motioned supported by Kevin to pay the bills, Carried.

## **Old Business**

**ATV Ordinance:** Bill motioned to contact State Representative Brian Smith to come and speak about ATV'S on roads, second Kevin, carried.

**New Business: None**

**Cherry Tree Police Report:** Bill read the report for December 2022. Hired Scott Schuller and Neil Stuchell as part-time officers. Conducted traffic stops. Conducting one open criminal investigation. They worked 50 hours for a total of \$1,500.00.

## **Announcements:**

**Food Pick Up:** Tuesday, January 10, 2023

**Next Meeting:** February 08, 2023 at 7:00 p.m. at the Township Building located at 1220 Cush Creek Road, Cherry Tree, PA 15724.

**Auditor's Reorganization Meeting:** Wednesday, January 04, 2023 at 7:30 pm at the Township 1220 Cush Creek Road, Cherry Tree, PA 15724

**Public Comment:** None

## **Adjournment:**

Being no further business motion to adjourn made by Kevin, supported by Ed, Carried.

Respectfully Submitted,  
Paula Burba, Secretary

*Paula Burba*