

Montgomery Township
REORGANIZATION MEETING
1220 Cush Creek Road, Cherry Tree, PA 15724-7728
Monday January 03, 2022

The Montgomery Township Supervisors held their meeting to reorganize on Monday, January 03, 2022 at 7:00 p.m. in the township building.

Supervisors present: William M. Burba, Edward Freno and Kevin Penrose

Visitors: Joanne Traxler – Township Auditor.

Call to Order: Bill called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Dissolution of the Board: Bill motioned to dissolve the old board, second Ed, Carried

Election of Temporary Officers: Bill motioned to appoint Ed as Temporary Chairman, second Kevin. Kevin motioned to appoint Paula as Temporary Secretary, second Ed, Bill abstained due to spousal relationship. Bill motioned to appoint Ed as Vice Chairman, second Kevin.

APPOINTMENT OF OTHER OFFICERS:

Secretary Treasurer: Ed motioned to appoint Paula Burba as Secretary/Treasurer, second Kevin; Bill abstained from voting due to spousal relationship.

Assistant Secretary/Treasurer: Bill motioned to appoint Ed Freno as Assistant Secretary/Treasurer, second Kevin.

Road Master: Ed motioned to appoint all three supervisors as Road Master, second Kevin, carried.

Regional Emergency Management Coordinator: Ed motioned to appoint James Hopkins III as Regional Emergency Management Coordinator, second Bill, Carried.

Chairman of the Vacancy Board: Bill motioned to appoint Franklin Payne as Chairman of the Vacancy Board, second by Ed, Carried.

MEETINGS

Monthly Meetings: Ed motioned to set the monthly meeting date as the second Wednesday of the month with all meetings starting at 7:00 p.m. at the Township Building, second Kevin, carried.

APPOINTMENT OF REPRESENTATIVES – CONTACTS– FIRMS:

Engineering Firm: Kevin motioned to designate Keller Engineers as the township engineer for 2022, second Bill, carried.

Depository: Kevin motioned to designate First Commonwealth Bank as the Depository for 2022, second by Ed, Carried.

Solicitor: Ed motioned to retain Wayne Kablack as Solicitor, second by Kevin, Carried.

CPA/Auditors: Bill motioned to have the elected Auditor's audit the 2023 books, second by Ed, Carried.

Right-to-Know Officer: Ed motioned to appoint Paula Burba as the Right-to-Know-Officer by Resolution Number 03-2022, second by Kevin; Bill abstained due to spousal relationship.

NEICECA Representative: Bill motioned to appoint Ed Freno as NEICECA Representative, second Kevin.

CDL Contact: Bill motioned to appoint Ed Freno as the CDL Contact, second Kevin.

BONDS

Treasurer's Bond: Ed motioned to keep the Treasurer's bond at \$900,000.00, second Kevin, Bill abstained due to spousal relationship.

PAYMENT OF BILLS BETWEEN MEETINGS

Ed motioned to sign Resolution Number 02-2022 permitting any bills that are due before the next scheduled meeting date, those that would add a penalty if paid late and those that offer a discount if paid by a certain date. The Secretary is required to furnish a report of all disbursements for the month to each of the Supervisors, second Kevin. Bill abstained due to spousal relationship.

RESOLUTIONS

ACT 32: Ed motioned to adopt the Resolution 01-2022 appointing Purchase Line School District and its representatives as the designated Tax Collection Committee Voting Delegate, second Kevin, carried.

CALL OUT LIST

Emergency Management Call-Out List: Bill motioned to keep the call out list the same as last year's listing the three supervisors then Ron Lowe, second Kevin, Carried. Both Kevin and Ed requested that their cell numbers be given instead of their house phone numbers.

WAGES:

Heavy Equipment Operator and CDL Drivers/ Light Equipment Operators Wage Scale: Ed motioned to set the wage scale at \$13.25- \$15.00 an hour, second Kevin, Carried.

Laborer Wage Scale: Ed motioned to set the wage scale at \$11.00 - \$13.25 per hour, second Kevin, Carried.

Secretary/Treasurer Salary: Kevin motioned to increase the salary \$1,000.00 this year, second Ed. Bill abstained due to spousal relationship.

Secretary Education Training Wage: Kevin motioned supported by Ed to increase the wage to \$13.00 per hour, Bill abstained due to spousal relationship.

Tax Collectors Wage: The rate had been increased to 7% at the February 10, 2021 Meeting.

Pay Periods: Ed motioned to keep the pay periods bi-weekly, second Kevin, Carried.

Signatures on Checks: Ed motioned to continue using two signatures on checks second Kevin, Carried.

ADVERTISING

Kevin motioned that all Advertisements required by the Township Code are to be placed in the newspaper and published according to the Code, second Ed, Carried.

RECOMMEND TO THE AUDITORS:

Working Supervisors Wage: Bill motioned to ask the Auditors that the wage be increased \$0.75 per hour, second Ed, Carried.

Assistant Secretary/Treasurer Wage: Bill motioned the wage be increased to \$30.00 per hour, second Kevin, Carried.

DONATIONS:

Ed motioned, supported by Kevin, to make a \$250.00 donation to each of the following; Indiana County Humane Society, ICCAP, Alice Paul House, Visiting Nurse Association of Indiana Co, and a \$200.00 to Indiana County Wreaths for Veterans and Home Nursing Agency, Motion Carried.

AGREEMENTS:

Costars: Bill motioned to renew the Agreement with CoStars for 2022, second Kevin, carried.

Trading Services: This Agreement with Banks, Grant and Green Townships and Cherry Tree and Glen Campbell Boroughs remains in effective until either party decides to cancel in writing.

Cherry Tree Borough Police Department Agreement: Kevin motioned to retain the Cherry Tree Police with the agreement remaining at \$30.00 per hour and an annual payment of \$1,000.00 for a Vehicle Maintenance Fee, second Ed, Carried.

PERMITS

Local Delivery Permits: Ed motioned to keep the price for shallow wells at \$50.00 each and Deep Wells at \$80.00 each, second by Kevin, Carried.

Signatures on Local Delivery Permits: Kevin motioned the secretary will be able to sign the permit with a Supervisor's approval, second Ed. Bill abstained due to spousal relationship.

Road Inspection Fee: Bill motioned to keep the Road Inspection Fee at \$50.00, second Ed, carried.

Mileage Rate: The IRS has set the 2022 rate at \$0.58.5 per mile.

Annual Dues for PA State Tax Collectors Association: Bill motioned to pay the \$30.00 annual dues, second Kevin, Carried.

After the Reorganization Meeting was over, the Board of Supervisors held their Regular Monthly Meeting for January.

Bill called the meeting to order.

Public Comment (Limited to Agenda Items): None

Request to be on Agenda: None

Correspondence: Received Christmas cards from Suit-Kote, Keller Engineers, Zelkofski Axlerod LLC, Stephenson Equipment and received a gift basket from Tri-

County Transportation. Received a Thank you Letter from Indiana County Wreaths for Veterans for the donation. Received a letter from Indiana Insurance Agency announcing Chuck Houser's retirement.

Minutes: Ed motioned supported by Kevin to accept the December 2021 minutes, Carried.

Treasury Report: Kevin motioned supported by Ed to accept the December 2021 Treasury Report.

Payment of Bills: Ed motioned supported by Kevin to pay the bills, Carried.

Old Business

None

New Business:

Invitation to Join COG: After a short discussion, Ed motioned that the Township declines the invitation, second Kevin, Carried.

Cherry Tree Police Report: Bill read the report for December 2021. Calls for service are still down which is typical for this time of year. There has been no interest in the ad to hire a new officer. Hours are still down. Answered a call for a disturbance, one Unemployment Compensation Fraud was reported and one vehicle stop with verbal warning issued for the month. They worked 12.5 hours for a total of \$375.00.

Announcements:

Food Pick Up: Tuesday, January 11, 2022

Next Meeting: February 09, 2022 at 7:00 p.m. at the Township Building located at 1220 Cush Creek Road, Cherry Tree, PA 15724.

Recycling: will start in March and the dates will be posted once they are received.

Public Comment: None

Adjournment:

Being no further business motion to adjourn made by Ed, supported by Kevin, Carried.

Respectfully Submitted,



Paula Burba, Secretary