

Montgomery Township

REORGANIZATION MEETING AGENDA

1220 Cush Creek Road, Cherry Tree, PA 15724-7728

Tuesday, January 03, 2023

+ CALL TO ORDER

+ PLEDGE OF ALLEGIANCE

+ DISSOLUTION OF OLD BOARD

+ ELECTION OF TEMPORARY OFFICERS

- Chairman
- Secretary

+ ELECTION OF OFFICERS

- Chairman
- Vice Chairman

+ APPOINTMENT OF OTHER POSITIONS

- Secretary/Treasurer
- Assistant Secretary/Treasurer
- Road Master
- Regional Emergency Management Coordinator
- Chairman of the Vacancy Board

+ Working Supervisors

+ MEETINGS

- Monthly Meeting Date/Time

+ APPOINTMENT OF REPRESENTATIVES – CONTACTS - FIRMS

- Engineering Firm (2022 Keller Engineers)
- Depository (2022 First Commonwealth)
- Solicitor (2022 Wayne Kablack)
- CPA/ Elected Auditors (2022 Elected Auditors)
- Right-to-Know-Officer (2022 Paula Burba)
- NEICECA Representative (Ed Freno)
- CDL Contact (Ed Freno)

+ BONDS

- Treasurers (\$900,000.00)

✦ RESOLUTIONS

- Act 32 (Appoints Purchase Line School as Tax Collection Committee)
- Right-To-Know Resolution
- Bill Payment Resolution
- **BILLS PERMITTED TO BE PAID BETWEEN MEETINGS IF NECESSARY BY RESOLUTION** Any bills that become due before the next meeting, bills that include a penalty for late payment or a discount for prompt payment, bills for electric; phone; equipment fuel; heating fuel; repairs and parts for equipment and payroll checks. The Secretary has to furnish a report of all disbursements for the month to the Board of Supervisors

✦ EMERGENCY MANAGEMENT CALL OUT LIST

- 2022 Supervisors then Wayne Wright

✦ WAGES

- Heavy Equip Operators/CDL Drivers/Light Equipment Operators Wage Scale (2022 Scale \$13.25-\$15.00 all make \$14.75 an hour 0.75 an hour raise)
- Laborers Wage Scale (2021 Scale \$11.00 - \$13.25 Wayne & Jim make \$13.25 an hour Wayne's raise was \$2.25 an hour/Jim \$1.00)
- Secretary/Treasurer Salary (2022 \$14,500.00 \$12.59 an hour 0.88 an hour raise)
- Secretary Training Hourly Wage (2022 \$13.00)
- Tax Collector Rate (2022 earned 7%)

✦ PAY PERIODS (Bi-weekly)

✦ REQUIRED SIGNATURES ON CHECKS (2022 Two)

✦ Advertising

- Place All Legal Ads as Required by Code Throughout the Year

✦ RECOMMEND TO THE AUDITORS

- Working Supervisors Hourly Rate (2022 Elected/Appointed Supervisors \$15.00 0.75 an hour raise)
- Assistant Secretary/Treasurer Wage (2022 \$30.00 per mtg.)
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✦ **DONATIONS**

- Indiana County Humane Society (2022 \$250.00)
- ICCAP (2022 \$250.00)
- Visiting Nurse Association of Indiana Co. (2022 \$250.00)
- Alice Paul House (2022 \$250.00)
- Indiana County Wreaths for Veterans (2022 \$200.00)
- Home Nursing Agency (2022 \$200.00)

✦ **AGREEMENTS**

- Costars
- Trading Services Agreement Continues Until Canceled in Writing
- Cherry Tree Borough Police Agreement

✦ **LOCAL DELIVERY PERMITS**

- Fee for Permit (Shallow wells \$50.00/deep \$80.00)
- Required Signatures on Permit (Secretary as per Supervisors approval)

✦ **Road Inspection Fees**

- Fee for Inspection (\$50.00)

✦ **Mileage Rate**

- IRS Issued the Standard Rate for 2023 at 0.65.5 cents per mile

✦ **ANNUAL DUES FOR PA STATE TAX COLLECTOR'S ASSOCIATION**

✦ **Proceed to Regular Meeting Monthly**