

Montgomery Township
REORGANIZATION MEETING
1220 Cush Creek Road, Cherry Tree, PA 15724-7728
Monday January 04, 2021

The Montgomery Township Supervisors held their meeting to reorganize on Monday, January 04, 2021 at 7:00 p.m. in the township building.

Supervisors present: William M. Burba, Edward Freno and Kevin Penrose

Visitors: Joanne Traxler – Township Auditor and Sherry Decker.

Call to Order: Bill called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

Dissolution of the Board: Ed motioned to dissolve the old board, second Kevin, Carried

Election of Temporary Officers: Bill motioned to appoint Ed as Temporary Chairman, second Kevin. Bill motioned to appoint Kevin as Temporary Secretary, second Ed.

Election of Officers: Kevin motioned to appoint Bill as Chairman, second Ed. Kevin motioned to appoint Ed as Vice Chairman, second Bill.

Appointment of Other Officers:

Secretary Treasurer: Ed motioned to appoint Paula Burba as Secretary/Treasurer, second Kevin; Bill abstained from voting due to spousal relationship.

Assistant Secretary/Treasurer: Bill motioned to appoint Ed Freno as Assistant Secretary/Treasurer, second Kevin.

Road Master: Ed motioned to appoint all three supervisors as Road Master, second Kevin, carried.

Regional Emergency Management Coordinator: Ed motioned to appoint James Hopkins III as Regional Emergency Management Coordinator, second Kevin, Carried.

Chairman of the Vacancy Board: Bill motioned to appoint Franklin Payne as Chairman of the Vacancy Board, second by Kevin, Carried.

Meetings: Ed motioned to set the monthly meeting date as the second Wednesday of the month with all meetings starting at 7:00 p.m. at the Township Building, second Kevin, carried.

Appointment of Representatives – Contacts – Firms:

Engineering Firm: Ed motioned to designate Keller Engineers as the township engineer for 2020, second Kevin, carried.

Depository: Kevin motioned to designate First Commonwealth Bank as the Depository for 2020, second by Ed, Carried.

Solicitor: Ed motioned to retain Wayne Kablack as Solicitor, second by Kevin, Carried.

CPA/Auditors: Bill motioned to have the elected Auditor's audit the 2020 books, second by Kevin, Carried.

Right-to-Know Officer: Ed motioned to appoint Paula Burba as the Right-to-Know-Officer, second by Kevin; Bill abstained due to spousal relationship.

NEICECA Representative: Bill motioned to appoint Ed Freno as NEICECA Representative, second Kevin.

CDL Contact: Bill motioned to appoint Ed Freno as the CDL Contact, second Kevin.

BONDS

Treasurer's Bond: Ed motioned to keep the Treasurer's bond at \$900,000.00, second Kevin, Bill abstained due to spousal relationship.

RESOLUTIONS

ACT 32: Ed motioned to adopt the Resolution 01-2021 appointing Purchase Line School District and its representatives as the designated Tax Collection Committee Voting Delegate, second Kevin, carried.

Right-To-Know Resolution: Kevin motioned to adopt Resolution 03-2021, second Ed, Bill abstained.

Payment of Bills Between Meetings Resolution: Kevin motioned to adopt Resolution 02-2021, second Ed, Carried.

Emergency Management Call-Out List: Ed motioned to keep the call out list the same as last year's listing the three supervisors then Ron Lowe, second Kevin, Carried.

Wages:

Heavy Equipment Operator and CDL Drivers/ Light Equipment Operators Wage Scale: Bill motioned to set the wage scale at \$12.25- \$14.00 an hour, second Ed, Carried.

Laborer Wage Scale: Bill motioned to set the wage scale at \$10.00 - \$12.25per hour, second Kevin, Carried.

Secretary/Treasurer Salary: Ed motioned to increase the salary \$500.00 this year, second Kevin. Bill abstained due to spousal relationship.

Secretary Education Training Wage: Ed motioned supported by Kevin to leave the wage at \$12.00 per hour, Bill abstained due to spousal relationship.

Tax Collectors Wage: Bill motioned to keep the rate at 6%, second Ed, Carried.

Pay Periods: Kevin motioned to keep the pay periods bi-weekly, second Ed, Carried.

Signatures on Checks: Bill motioned to continue using two signatures on checks second Kevin, Carried.

Payments In-Between Meetings: This was voted on under Resolutions.

Recommend to the Auditors:

Working Supervisors Wage: Bill motioned to let the Auditors decide that the supervisors will be happy with whatever they give, second Ed, Carried.

Assistant Secretary/Treasurer Wage: Bill motioned the wage be increased to \$30.00 per hour, second Kevin, Carried.

Donations: Bill motioned, supported by Kevin, to make a \$250.00 donation to each of the following; Indiana County Humane Society, ICCAP, Alice Paul House, Visiting Nurse Association of Indiana Co, and a \$200.00 to Indiana County Wreaths for Veterans and Home Nursing Agency, Motion Carried.

Agreements:

Costars: Ed motioned to renew the Agreement with CoStars for 2021, second Bill, carried.

Trading Services: Bill motioned that the Trading Services Agreement with Banks, Grant and Green Townships and Cherry Tree and Glen Campbell Boroughs will remain in effective until either party decides to cancel in writing, second Ed, Carried.

Cherry Tree Borough Police Department Agreement: Kevin motioned to retain the Cherry Tree Police with the agreement remaining at \$30.00 per hour and an annual payment of \$1,000.00 for a Vehicle Maintenance Fee, second Ed, Carried.

Local Delivery Permits: Kevin motioned to keep the price for shallow wells at \$50.00 each and Deep Wells at \$80.00 each, second by Ed, Carried.

Signatures on Local Delivery Permits: Ed motioned the secretary be able to sign the permit as per a Supervisors approval, second Kevin.

Road Inspection Fee: Kevin motioned to keep the Road Inspection Fee at \$50.00, second Ed, carried.

Mileage Rate: The IRS has set the 2021 rate at \$0.56 per mile.

Annual Dues for PA State Tax Collectors Association: Bill motioned to pay the \$30.00 annual dues, second Kevin, Carried.

After the Reorganization Meeting was completed the Board of Supervisors held their Regular Monthly Meeting for January.

Public Comment (Limited to Agenda Items): None

Request to be on Agenda: None

Correspondence: Christmas cards from Suit-Kote, Tri-County Transportation, Keller Engineers & Home Nursing Agency. Received a Thank you Letter from Indiana County Wreaths for Veterans for donation. 2020 Salary Survey Results. December 2020 CDC Guidelines for Meetings. Literature from Olde World Products about Once and Done.

Minutes: Kevin motioned supported by Ed to accept the December 2020 minutes, Carried.

Treasury Report: Ed motioned supported by Kevin to accept the December 2020 Treasury Report.

Payment of Bills: Kevin motioned supported by Bill to pay the bills, Carried.

Old Business

Hazelet Road Culvert Update: Bill contacted Brooke Russik from Soil Conservation District about new grant money and the chances of receiving it are very slim. He also spoke with Brian Smith from Keller Engineers. Brian estimated to do the design, advertise for bids, get the permits it would be from \$6,000.00 to \$10,000.00 and around \$100,000.00 to \$150,000.00 for the pipe and other materials. Brooke thought that price was very reasonable. A discussion was held about any other courses of action the supervisors could take and about asking the County Commissioners for some help to pay for this project. Kevin Motioned to have Keller Engineers work up a design, second Ed, Carried.

Employee Policy Handbook: Ed motioned to send the Employee Policy Handbook to the Solicitor to review, second Kevin, Carried.

New Business:

Invitation to Rejoin COG: After a short discussion, Ed motioned that the Township does not rejoin, second Kevin, Carried.

New Hire: Aaron (Chris) Fry was hired on as an employee at \$13.00 an hour.

Cherry Tree Police Report: Bill read the report for December 2020. Another new officer has been hired, Abigail Gerlach. They worked 18.5 hours for a total of \$555.00 with no incidents reported.

Announcements:

Food Pick Up: Tuesday, January 12, 2021

Next Meeting: February 10, 2021 at 7:00 p.m. at the Township Building located at 1220 Cush Creek Road, Cherry Tree, PA 15724

Auditor's Reorganization Meeting: Tuesday, January 05, 2021 at 7:30 p.m. at the Township Building located at 1220 Cush Creek Road, Cherry Tree, PA 15724

Public Comment: None

Adjournment:

Being no further business motion to adjourn made by Kevin, supported by Ed, Carried.

Respectfully Submitted,



Paula Burba, Secretary