

Received by DCED: 02/21/2020  
Approved by DCED:

Governor's Certificate for Local Government Services  
Commonwealth Keystone Building  
400 North Street, 4th Floor  
Harrisburg, PA 17120-0225  
Ph: 888-223-6837 | fax: 717-783-1402

# 2019 MUNICIPAL ANNUAL AUDIT AND FINANCIAL REPORT

320755 MONTGOMERY TWP, INDIANA COUNTY

2020 FEB 21 PM 1:59  
CLERK OF COURTS  
INDIANA COUNTY AND  
MONTGOMERY COUNTY

## BALANCE SHEET



DCED-CLGS-30 (09-09)

**MONTGOMERY TWP, INDIANA County**  
**BALANCE SHEET**

December 31, 2019

	Governmental Funds			Proprietary Funds			Fid. Fund		Account Groups		Total
	General Fund	Special Revenue (including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long Term Debt	Memorandum Only	
<b>Assets and Other Debits</b>											
100-120	Cash and Investments			534,058	200,371						734,429
140-144	Tax Receivable										
121-129, 145-149	Accounts Receivable (excluding taxes)										
130.00	Due From Other Funds										
131-139, 150-159	Other Current Assets										
160-169	Fixed Assets										
180-189	Other Debits										
<b>Total Assets and Other Debits</b>				534,058	200,371						734,429

## **Liabilities and Other Credits**

210-229 Payroll Taxes and Other Payroll Withholdings	1,506						1,506
200-209 All Other Current Liabilities	2,500						2,500
231-239 Due To Other Funds							

MONTGOMERY TWP., INDIANA County  
BALANCE SHEET  
December 31, 2019

	Governmental Funds			Proprietary Funds			Fid. Fund	Account Groups		Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long Term Debt	Memorandum Only
<b>Liabilities and Other Credits</b>										
260-269	Long-Term Liabilities									
240-259	Current Portion of Long-Term Debt and Other Credits									
<b>Total Liabilities and Other Credits</b>		4,006								4,006

**Fund and Account Group Equity**

281-284	Contributed Capital									
290.00	Investment in General Fixed Assets									
270-289	Fund Balance / Retained Earnings on 12/31	530,052		200,371						730,423
291-299	Other Equity									
<b>Total Fund and Account Group Equity</b>		530,052		200,371						730,423

**TOTAL LIABILITIES AND FUND AND ACCOUNT GROUP EQUITY**

	734,429
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MONTGOMERY TWP, INDIANA County  
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2019

	Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

**REVENUES**

	Taxes							
301.00	Real Estate Taxes	31,243	11,999					43,242
305.00	Occupation Taxes (levied under municipal code)							
308.00	Residence Taxes (levied by cities of the 3rd Class)							
309.00	Regional Asset District Sales Tax (Allegheny County municipalities only)							
310.00	Per Capita Taxes	5,040						5,040
310.10	Real Estate Transfer Taxes	7,388						7,388
310.20	Earned Income Taxes / Wage Taxes	133,357						133,357
310.30	Business Gross Receipts Taxes							
310.40	Occupation Taxes (levied under Act 511)							
310.50	Local Services Tax **	2,110						2,110
310.60	Amusement / Admission Taxes							
310.70	Mechanical Device Taxes							
310.90	Other: _____							
	Other: _____							
		179,138	11,999					191,137
	<b>Total Taxes</b>							

**Licenses and Permits**

320-322	All Other Licenses and Permits	1,105						1,105
321.80	Cable Television Franchise Fees	5,256						5,256
	<b>Total Licenses and Permits</b>	6,361						6,361

**Fines and Forfeits**

330-332	Fines and Forfeits	3,268						3,268
	<b>Total Fines and Forfeits</b>	3,268						3,268

**MONTGOMERY TWP, INDIANA County**  
**STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2019

	Governmental Funds			Proprietary Funds			Fiduciary Fund	Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

**REVENUES**

<b>Interest, Rents and Royalties</b>	
341.00	Interest Earnings
342.00	Rents and Royalties
	<b>Total Interest, Rents and Royalties</b>

  

<b>Federal</b>	
351.03	Highways and Streets
351.09	Community Development
351.00	All Other Federal Capital and Operating Grants
352.01	National Forest
352.00	All Other Federal Shared Revenue and Entitlements
353.00	Federal Payments in Lieu of Taxes
	<b>Total Federal</b>

<b>State</b>	
354.03	Highways and Streets
354.09	Community Development
354.15	Recycling / Act 101
354.00	All Other State Capital and Operating Grants
355.01	Public Utility Realty Tax (PURTA)
355.02-	Motor Vehicle Fuel Tax (Liquid Fuels Tax) and State Road Turnback
355.03	
355.04	Alcoholic Beverage Licenses
355.05	General Municipal Pension System State Aid
355.07	Foreign Fire Insurance Tax Distribution
355.08	Local Share Assessment/Gaming Proceeds
355.09	Marcellus Shale Impact Fee Distribution

354.03	Highways and Streets
354.09	Community Development
354.15	Recycling / Act 101
354.00	All Other State Capital and Operating Grants
355.01	Public Utility Realty Tax (PURTA)
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**MONTGOMERY TWP., INDIANA COUNTY  
STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2019

Governmental Funds		Proprietary Funds			Fiduciary Fund	Total	
General Fund	Special Revenue (including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

## REVENUES

State	
355.00	All Other State Shared Revenues and Entitlements
356.00	State Payments in Lieu of Taxes
	<b>Total State</b>
355.00	587
356.00	17,064
	157,298
	587
	174,362

Local Government Units

Local Government Units		
357.03	Highways and Streets	1,169
357.00	All Other Local Governmental Units Capital and Operating Grants	
358.00	Local Government Unit Shared Payments for Contracted Intergovernmental Services	
359.00	Local Governmental Units and Authorities Payments in Lieu of Taxes	
	<b>Total Local Government Units</b>	1,169
		1,169

## Charges for Service

361.00	General Government	140	
362.00	Public Safety	250	
363.20	Parking		
363.00	All Other Charges for Highway & Street Services	2,424	
364.10	Wastewater / Sewage (including connection / tapping fees, sewer usage charges, reserve capacity fee, etc.)		
364.30	Solid Waste Collection and Disposal Charge (trash)		
364.60	Host Municipality Benefit Fee for Solid Waste Facility		
364.00	All Other Charges for Sanitation Services		
365.00	Health		
366.00	Human Services		
367.00	Culture and Recreation		
368.00	Airports		

MONTGOMERY TWP, INDIANA County  
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2019

General Fund	Governmental Funds			Proprietary Funds		Fiduciary Fund	Total
	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

**REVENUES**

<b>Charges for Service</b>	
369.00	Bars
370.00	Cemeteries
372.00	Electric System
373.00	Gas System
374.00	Housing System
375.00	Markets
377.00	Transit Systems
378.00	Water System
379.00	All Other Charges for Service
	<b>Total Charges for Service</b>
	2,814

**Unclassified Operating Revenues**

383.00	Special Assessments
386.00	Escheats (sale of personal property)
387.00	Contributions and Donations from Private Sectors
388.00	Fiduciary Fund Pension Contributions
389.00	All Other Unclassified Operating Revenues
	<b>Total Unclassified Operating Revenues</b>
	1,569
	1,569
	1,569

**Other Financing Sources**

391.00	Proceeds of General Fixed Asset Disposition
392.00	Interfund Operating Transfers
393.00	Proceeds of General Long-Term Debt
394.00	Proceeds of Short Term-Debt

**MONTGOMERY TWP, INDIANA County**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
December 31, 2019

			Governmental Funds	Proprietary Funds			Fiduciary Fund	Total
General Fund		Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

### REVENUES

<b>Other Financing Sources</b>	
395.00	Refunds of Prior Year Expenditures
	<b>Total Other Financing Sources</b>
	628

  

<b>TOTAL REVENUES</b>	
	214,025

### EXPENDITURES

<b>General Government</b>	
400.00	Legislative (Governing) Body
401.00	Executive (Manager or Mayor)
402.00	Auditing Services / Financial Administration
403.00	Tax Collection
404.00	Solicitor / Legal Services
405.00	Secretary / Clerk
406.00	Other General Government Administration
407.00	IT-Networking Services-Data Processing
408.00	Engineering Services
409.00	General Government Buildings and Plant
	<b>Total General Government</b>
	36,715

  

<b>Public Safety</b>	
	7,313
410.00	Police
411.00	Fire
412.00	Ambulance / Rescue
413.00	UCC and Code Enforcement

<b>Divisions/Departments</b>	
	7,313
410.00	Police
411.00	Fire
412.00	Ambulance / Rescue
413.00	UCC and Code Enforcement

**MONTGOMERY TWP, INDIANA County**  
**STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2019

	Governmental Funds			Proprietary Funds			Fiduciary Fund	Total
	General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

**EXPENDITURES**

<b>Public Safety</b>		
414.00	Planning and Zoning	
415.00	Emergency Management and Communications	140
416.00	Militia and Armories	
417.00	Examination of Licensed Occupations	1,200
418.00	Public Scales (weights and measures)	
419.00	Other Public Safety	
	<b>Total Public Safety</b>	23,581 11,346

<b>Health and Human Services</b>		
420.00-		
425.00	Health and Human Services	1,200

**Total Health and Human Services**

<b>Public Works - Sanitation</b>		
426.00	Recycling Collection and Disposal	
427.00	Solid Waste Collection and Disposal (garbage)	
428.00	Weed Control	
429.00	Wastewater / Sewage Treatment and Collection	
	<b>Total Public Works - Sanitation</b>	

<b>Public Works - Highways and Streets</b>		
430.00	General Services - Administration	852
431.00	Cleaning of Streets and Gutters	
432.00	Winter Maintenance – Snow Removal	10,093 16,371
433.00	Traffic Control Devices	1,226
434.00	Street Lighting	


**MONTGOMERY TWP, INDIANA County**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
December 31, 2019

General Fund	Governmental Funds			Proprietary Funds		Fiduciary Fund	Total
	Special Revenue (including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

### **EXPENDITURES**

#### **Public Works - Highways and Streets**

435.00	Sidewalks and Crosswalks						
436.00	Storm Sewers and Drains						
437.00	Repairs of Tools and Machinery			9,821	20,131		29,952
438.00	Maintenance and Repairs of Roads and Bridges			45,259	110,215		155,474
439.00	Highway Construction and Rebuilding Projects						
	<b>Total Public Works - Highways and Streets</b>			66,025	147,943		213,968

#### **Other Public Works Enterprises**

440.00	Airports						
441.00	Cemeteries						
442.00	Electric System						
443.00	Gas System						
444.00	Markets						
445.00	Parking						
446.00	Storm Water and Flood Control						
447.00	Transit System						
448.00	Water System						
449.00	Water Transport and Terminals						
	<b>Total Other Public Works Enterprises</b>						

#### **Culture and Recreation**

451.00	Culture-Recreation Administration						
452.00	Participant Recreation						
453.00	Spectator Recreation						
454.00	Parks						

MONTGOMERY TWP, INDIANA County  
**STATEMENT OF REVENUES AND EXPENDITURES**

December 31, 2019

General Fund	Governmental Funds			Proprietary Funds	Fiduciary Fund	Total
	Special Revenue (including State Liquid Fuels)	Capital Projects	Debt Service			

**EXPENDITURES**

<b>Culture and Recreation</b>	
455.00	Shade Trees
456.00	Libraries
457.00	Civil and Military Celebrations
458.00	Senior Citizens' Centers
459.00	All Other Culture and Recreation
	<b>Total Culture and Recreation</b>
	200

**Community Development**

461.00	Conservation of Natural Resources
462.00	Community Development and Housing
463.00	Economic Development
464.00	Economic Opportunity
465-469	All Other Community Development
	<b>Total Community Development</b>

**Debt Service**

471.00	Debt Principal (short-term and long-term)
472.00	Debt Interest (short-term and long-term)
475.00	Fiscal Agent Fees
	<b>Total Debt Service</b>

**Employer Paid Benefits and Withholding Items**

481.00	Employer Paid Withholding Taxes and Unemployment Compensation	882
482.00	Judgments and Losses	868
483.00	Pension / Retirement Fund Contributions	4,360
		882
		868
		4,360

**MONTGOMERY TWP, INDIANA County**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
December 31, 2019

General Fund	Governmental Funds			Proprietary Funds		Fiduciary Fund	Total
	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service		

**EXPENDITURES**

<b>Employer Paid Benefits and Withholding Items</b>		
484.00	Worker Compensation Insurance	
487.00	Other Group Insurance Benefits	
	<b>Total Employer Paid Benefits and Withholding Items</b>	6,110

<b>Insurance</b>		
486.00	Insurance, Casualty, and Surety	13,182
	<b>Total Insurance</b>	13,182

<b>Unclassified Operating Expenditures</b>		
488.00	Fiduciary Fund Benefits and Refunds Paid	
489.00	All Other Unclassified Expenditures	
	<b>Total Unclassified Operating Expenditures</b>	628

<b>Other Financing Uses</b>		
491.00	Refund of Prior Year Revenues	
492.00	Interfund Operating Transfers	628
493.00	All Other Financing Uses	
	<b>Total Other Financing Uses</b>	628

<b>TOTAL EXPENDITURES</b>		
67,012	10,298	
	<b>EXCESS/DEFICIT OF REVENUES OVER EXPENDITURES</b>	77,310

**MONTGOMERY TWP**  
December 31, 2019

**DEBT STATEMENT**

**OUTSTANDING BONDS AND NOTES**  
Listed below are all currently outstanding bond and note issues according to our files, excluding bond issues redeemed or refunded and defeased. Please show the principal payments and make any other necessary corrections and additions.

Purpose	Bond (B) Capital Lease (C) Lease Rental (L) Note (N)	Issue Year (yyyy)	Maturity Year (yyyy)	Original Amount of Issue	Outstanding Beginning of Year (1)	Principal Incurred This Year	Principal Paid This Year	Current Year Accretion on Compound Interest Bonds	Outstanding at Year End (1)	Plus (less) Unamortized Premium (Discount)	Total Balance
<b>General Obligation Bonds and Notes</b>											
Revenue Bonds and Notes											
Lease Rental Debt											
Other											

(1) - excludes unamortized premium/discount

Total bonds and notes outstanding

Capitalized lease obligations

Net debt

0  
0  
0

MONTGOMERY TWP, INDIANA County  
**STATEMENT OF CAPITAL EXPENDITURES**  
December 31, 2019

Category	Capital Purchases	Capital Construction	Total
Community Development			
Electric			
Fire			
Gas System			
General Government			
Health			
Housing			
Libraries			
Mass Transit			
Parks			
Police			
Recreation			
Sewer			
Solid Waste			
Streets / Highways			
Water			
Other:			
<b>TOTAL CAPITAL EXPENDITURES</b>			<b>57,546</b>

### EMPLOYEE COMPENSATION

Total salaries, wages, commissions, etc. paid this year (including all employees and elected officials)

Employee Category	Number of Employees	Average Hourly Wage	Average Number of Hours Worked	Annual Total Payroll
Administrative Staff	1	\$15.00	1600	\$24,000.00
Board Members	1	\$15.00	1600	\$24,000.00
Employees	1	\$15.00	1600	\$24,000.00
Other	1	\$15.00	1600	\$24,000.00
<b>TOTAL PAYROLL</b>				<b>\$72,000.00</b>

## ELECTED CONTROLLER'S/AUDITOR'S CERTIFIED OPINION

To the:

Governing Body of the Municipality

President Judge of the Court of Common Pleas

Secretary of the Department of Community & Economic Development

I/We, the undersigned, the duly elected (or appointed replacement), qualified, and Acting Controller/Auditors of the MONTGOMERY TWP have audited, adjusted and settled the various funds and account groups of the MONTGOMERY TWP for the year ended December 31, 2019. My/Our audit, adjustment and settlement was made in accordance with law rather than with generally accepted auditing standards

### (PLEASE CROSS OUT ONLY IF ON MODIFIED ACCRUAL/ACCRUAL BASIS)

This municipality's policy is to prepare its financial statements on the basis of cash receipts and disbursements; consequently, certain revenues and the related assets are recognized when received rather than when earned, and certain expenditures or expenses are recognized when paid rather than when a liability is incurred. Accordingly, the accompanying financial statements are not intended to present the financial position and results of operations of this municipality in conformity with generally accepted accounting principles.

These financial statements do not include all of the disclosures required by generally accepted accounting principles.

In my/our opinion, the aforementioned financial statements present the financial position of the various funds and account groups of the municipality of MONTGOMERY TWP for the year ended December 31, 2019, and the results of operations of such funds in accordance with the law.

## SIGNATURE AND VERIFICATION

Signed: *Diane Ford* Diane Ford Elected Auditor  
*April Boyer* April Boyer Elected Auditor  
*Joanne Traxler* Joanne Traxler Elected Auditor

Subscribed and sworn to before me this 21 day of February, 2020.

*Randy Degenkolb*

**PROTHONOTARY**  
My Commission Expires  
1st Monday in January 2024

Signed:

Witness (Controller)/Auditor (Auditors)



December 31, 2019

## NOTES / COMMENTS

55.14 should be added to the 2018 end balance for a 2018 check that was voided in 2019 after its six-month expiration.(This note as per conversation with Michael Williams of DCED.)



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Lending, Leasing & Rentals to management and/or partners  
should be moved to the new, newly created  
M&R department.

Michael Williams  
DCED